



Human Resource Manager & Team Members: Engagement on Volunteer Role

WAFA (Water Air Food Awards) is a non-profit NGO headquartered in Copenhagen, has a dream that all people on planet Earth will have access to clean water, clean air, and healthy food. WAFA is looking for Manager / Team Members for the Human Resources department, for its current operations and expansion plans.

- Manager – More than 5 Years' Experience
- Team Members – 1 to 5 Years' Experience

ROLES & RESPONSIBILITIES:

- Collaborate with leadership and Managers of other functional departments to help them define their HR needs
- Recruit, select, and onboard new WAFA volunteers
- Provide support and training services to all WAFA volunteers
- Develop a long-term HR strategy and operational protocols
- Evaluate volunteer performance and provide timely feedback
- Help establish the best possible work environment
- Report to WAFA's Chief Operations Officer
- Work closely with other members of WAFA's executive team

JOB REQUIREMENTS:

- Passion for environmentally-friendly solutions to earth's challenges
- Commitment to teamwork and consensus-decision making
- Comfortable working in a volunteer organization
- Creative, energetic, and intrinsically motivated
- Available a minimum of 6-8 hours per week or more, if possible
- Excellent communication skills (English)
- Access to a computer with a stable internet connection
- Comfort working with a virtual team
- Able to begin within one month preferably

NOTE: You will be working remotely and will require access to a computer with a fast internet connection. Regular Skype meetings with the WAFA team are required. If you want to join us to help make our dream a reality, please email your CV/Resume to Mr Yosr Tazi, Director (HR) of WAFA. (yosr@wafaward.org)

To know more about WAFA pls visit www.wafawards.org