



## **Chief Awards Officers / Team Members: Engagement on Volunteer Role**

Wafa (Water Air Food Awards) is a non-profit NGO headquartered in Copenhagen, has a dream that all people on planet Earth will have access to clean water, clean air, and healthy food. Wafa is looking for Chief Award Officers / Team Members for the Awards Management Department, for its current operations and expansion plans.

- Chief Award Officer – Water Award – More than 5 Years' Experience
- Chief Award Officer – Air Award – More than 5 Years' Experience
- Chief Award Officer – Food Award – More than 5 Years' Experience
- Chief Award Officer – Youth Climate Award – More than 5 Years' Experience
- Team Members (Water / Air / Food / Youth Climate awards) – 1 to 5 Years' Experience

### **ROLES AND RESPONSIBILITIES:**

- Create and upgrade a short and long- term Awards strategy in alignment with Wafa's overall strategy, vision and mission
- Collaborate with leadership and Managers of all functional departments from START to FINISH of respective award
- Manage the smooth running of the on-line Awards Application system
- Manage the selection process (call for applications, evaluation, pre-selections, shortlisting, selecting finalists, submission for public voting, announce winners)
- Regularly review Wafa's selection criteria
- Liaise with, maintain and coordinate an external selection committee (jury)
- Identify new countries and remote areas to source applications from
- Identify new channels and collaborators for reaching award candidates
- Recruit, train, retain and inspire a team of committed volunteers
- Co-coordinate selections with Communication & PR, On-line media and IT
- Lead the Research & Application team
- Collaborate with Wafa Ambassadors

## Chief Awards Officers / Team Members

### JOB REQUIREMENTS:

- Passion for environmentally-friendly solutions to earth's challenges
- Excellent written and oral communication in English, as well as interpersonal skills
- Experience with leading teams and processes
- Critical thinking
- Strong analytical skills
- Ability to work with data, build structures, interpret and reach conclusions
- Experience in sustainability and nature-based solutions
- Working experience in at least one of the water, air, food, climate domains
- Knowledge of emerging economies
- Passion for humanitarian work and environmental and social awareness
- Master's degree or Ph.D (e.g. development studies, economic sustainability)
- Excellent computer skills
- Available a minimum of 6-8 hours per week
- Able to begin within one month preferably

NOTE: You will be working remotely and will require access to a computer with a fast internet connection. Regular Skype meetings with the WAFA team are required. If you want to join us to help make our dream a reality, please email your CV/Resume to Mr Yosr Tazi, Director (HR) of WAFA. ([yosr@wafaward.org](mailto:yosr@wafaward.org))

To know more about WAFA pls visit [www.wafawards.org](http://www.wafawards.org)